## Addendum to MHP Loan Origination & Servicing System RFP (dated 10.27.23)

## **Anticipated Timeline and Instructions**

Planned completion dates for important project activities are listed below:

Activity Anticipated Timeline

1. RFP Posting<sup>1</sup> October 27, 2023

2. Q&A Session<sup>2</sup> November 14, 2023

3. Vendor Proposals Due<sup>3</sup> December 1, 2023

4. Proposal Review<sup>4</sup> December 2023

5. Vendor Demos<sup>5</sup> December 2023 - January 2024

6. Due Diligence & Negotiations 2024

7. Final Agreement(s) Signed TBD

8. Implementation Consideration October-December 2024

9. Current Contract Expiration N/A

## Instructions

1. Confirmation of your intention to participate in the RFP process must be provided to Sarah Mostafa at smostafa@mhp.net and Janine Wright at Janine.Wright@CLAconnect.com.

- 2. A Q&A session will be held on **November 14, 2023, at 2:00 p.m. Eastern Time** and provide the opportunity to talk with MHP's selection committee and answer questions in response to this RFP, prior to proposal submission.
- 3. A response to this RFP, in its entirety, is due no later than close of business on **December 1, 2023**.
- 4. Following receipt of responses to the RFP, MHP's Selection Committee and CLA will review content to validate its inclusiveness. Responses will be evaluated based upon the criteria outlined within the RFP.
- 5. Selected vendors will be invited to demonstrate their proposed system. Demonstrations will be limited to two (2) hours each, unless otherwise agreed upon. **Note:** *MHP will make the final determination on dates for demonstrations, and notification will be provided.*
- 6. MHP requests an implementation date no later than **October-December 2024**. If unable to accommodate this timing, a suggested alternative must be provided.